

MIDDLETON CHENEY

Parish Council



Parish Meeting Room
Main Road
Middleton Cheney
Banbury
Oxon
OX17 2LR

10th November 2021

Councillors: You are hereby summoned to attend a meeting of the Parish Council on Monday, 15th November, 2021 at 7.15 p.m. for the purpose of transacting the following Parish Council business. The Press and Public are cordially invited.

Members of the public and Councillors are advised that under the Openness of Local Government Bodies Regulations 2014, members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the meeting not being disrupted.

Val Furniss
Clerk/RFO

PARISH COUNCIL GENERAL MEETING

15th November 2021

AGENDA

21/925 Welcome and opening statement from the Chairman

21/926 Resolution to approve apologies for absence

- To receive any apologies for absence from the meeting. Members who cannot attend a meeting shall tender their apologies in writing to the Parish Clerk prior to the meeting - Section 85(1) of the Local Government Act 1972.

21/927 To note, and receive any questions on, the appointment of four members of the council under Section 91 of the Local Government Act 1972

- Under Section 91 of the Local Government Act 1972 the following Councillors have been appointed:
 - o John Coatsworth
 - o Peter Gliwitzki
 - o Richard Solesbury-Timms
 - o Alan Youel
- Attendees at the meeting, including members of the public and press, are welcome to ask questions about this item.

21/928 To elect a vice chair of the council

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- 21/929** **Members' declaration of interest in items on the Agenda**
- Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting
- 21/930** **To receive and approve for signature Minutes of Council Meetings held on:**
- 5th July 2020 –Full Council Meeting
 - 20th July 2021 –Extraordinary Meeting
 - 2nd August 2021 —Full Council Meeting
 - 16th August 2021 —Planning and General Meeting
- 21/931** **OPEN MEETING – Public participation:**
- An opportunity for attendees to raise any items concerning the Parish
- 21/932** **To agree the frequency and schedule of meetings for the remainder of the financial year**
- 21/933** **To receive and decide upon a proposal for filling vacancies on Middleton Cheney Parish Council**
- 21/934** **Financial Administration**
- 21/934.1 To receive a bank reconciliation to date
 - 21/934.2 To receive a schedule of payments made since 1 April 2021
 - 21/934.3 To receive a schedule of amounts received since 1 April 2021
 - 21/934.4 To review bank signatories and appoint new signatories as appropriate
 - 21/934.5 To consider and approve bills for payment
 - 21/934.6 To receive a first draft budget for 2022/23 and an update on the process for budget and precept setting
 - 21/934.7 To receive an update on the external auditor report 2020/21
- 21/935** **To receive a schedule of planning applications notified to the council since 1 June 2021 and to agree a process for responding to any outstanding applications**
- 21/936** **To appoint members to the HR Committee to take its membership to four, and to note its terms of reference**
- 21/937** **To appoint members to the Finance Working Party to take its membership to three**
- 21/938** **Next meetings**
Parish Council Meeting – 6th December 2021, 7.15 p.m. (subject to decision at item 21/932)
Finance Working Party – TBA
HR Committee – TBA
- Signed:** **V. Furniss** **Dated:** 10th November 2021
 Clerk/RFO

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Queries Regarding the Agenda

If you have any queries regarding this Agenda, please contact the Clerk as follows:

- **Tel. No. 01295 713500**
- **clerk@middletoncheney.org.uk**

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the office, giving as much notice as possible before the meeting.

In Case of Fire - Evacuation Procedure

If you either hear the fire alarm or you are asked to leave the building please do so immediately and proceed to the assembly area - Village Green - and await further instructions.

Mobile Phones

Please ensure that any device is switched to silent operation or preferably switched off.