



MIDDLETON CHENEY

Parish Council

Parish Meeting Room
Main Road
Middleton Cheney
Banbury
Oxon
OX17 2LR

PARISH COUNCIL GENERAL MEETING

Location: Parish Council Meeting Room

16th August 2021

MINUTES

21/913

Resolution to approve apologies for absence

- To receive any apologies for absence from the meeting. Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting - Section 85(1) of the Local Government Act 1972.
- Councillors in attendance
 - o Cllr. M. Allen
 - o Cllr. K. Burgess
 - o Cllr. K. Jones
 - o Cllr. N. Truman
- Apologies were received from
 - o Cllr. T. Rice - Work Commitments
- Apologies were not received from
 - o Cllr. T. Stevens
- **The Council resolved to approve the received apologies for absence.**

21/914

Members' declaration of interest in items on the Agenda

- Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting
- **No Councillors had declared any interest in items on the agenda**

21/915

OPEN MEETING

- An opportunity for attendees to raise any items concerning the Parish
 - o One member of the public requested that the Parish Council publish a statement after the recent resignation of several Councillors. The Council agreed to do this.

21/916
Chair/Cllrs

Resolution to approve Minutes of previous meetings:

- 5th July 2020 - Full Council Meeting

Chairman: Cllr. Mark Allen
Clerk: 01295 713500, email - clerk@middletoncheney.org.uk

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- 19th July 2021 - Planning and General Meeting
- **Because Councillors had not had an opportunity to read the minutes before the meeting, and copies were not available at the meeting, it was decided to defer approval of the minutes to the next meeting.**

21/917

Resolution to retrospectively approve authorisation of July payroll

- The authorisation of payments having been omitted from the agenda for the meeting of the 2nd August 2021, Middleton Cheney Parish Council resolves to retrospectively approve the July payroll, payments having been made at the usual time.
- **The Council resolved to retrospectively approve the authorisation of the July payroll.**

21/918

Resolution to approve authorisation of payments

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| Chq. No. | Payee | Cost Code | VAT £ | Total Inc VAT £ |
|------------------------------------|--|---------------------------|---------------|--------------------|
| 200207- 200209 200213 | Payroll – Three (3) Employees - Net Employer & Employee – £472.20 (er) + £ 284.01 (ee) Tax & NI - Tax Month 5 | 4000 4001/2 | - | 3,582.95 756.21 |
| 200211 Combined £2808 | The Ground Care Company – Grass Cutting | 4540 | 332.00 | 1,992.00 |
| | The Ground Care Company – Dog Waste | 4511 | 136.00 | 816.00 |
| 200210 | E.ON – Replace photocell – Poplars Close | 4210 | 4.69 | 28.16 |
| 200214 | West Northamptonshire Council — Uncontested election expenses | | 0.00 | 90.00 |
| 200215 | Rialtas Business Solutions — Alpha Software Annual Support and Maintenance Licence | | 24.80 | 148.80 |
| 200216 | Rialtas Business Solutions — Consultancy May 2021 | | 40.00 | 240.00 |
| 200217 | Personal Advice and Solutions Ltd. — Consultancy | | 80.00 | 480.00 |
| DD | Tower Leasing Ltd | 4550 | 31.40 | 188.40 |
| DD | Onecom – Telephone Charges | 4460 | 14.25 | 85.52 |
| DD | Siemens Financial Services – CCTV Rental Siemens Financial Services - Printer | 4550 | 20.60 | 123.60 |
| | | 4140 | 45.00 | 270.00 |
| DD | Wave – Parish Meeting Room – water usage | 4420 | - | 6.50 |
| DD | E-on - Monthly electricity costs | 4431 | 29.60 | 148.00 |
| DD | SGW Payroll/Pension | 4022 | 9.60 | 55.20 |
| | TOTAL | - | 768.04 | 10,901.73 |
| Proposed | Cllr. K. Burgess | Seconded: Cllr. N. Truman | | |

- **The Parish Council resolved to approve the authorisation of payments.**

21/919 Resolution to approve Finance Working Party recommendations

- The Finance Working Party (FWP) met on Thursday the 29th of July 2021.
- The FWP received a report from the Parish Council's maintenance manager outlining quotes received for the repair and replacement of damaged play equipment at the Stanwell and Astrop play areas.
- The quotes totalled £1,730 inc. VAT for the supply and fitting of replacement parts for Stanwell play area, and £1,641.85 inc. VAT and delivery for supply only of replacement parts for Astrop play area.
- Given the importance of the replacement of damaged parts of play equipment in preventing injury to those using the equipment, the FWP recommends that the Parish Council

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contract for the supply and fitting of all parts for play equipment in Stanwell play area, and purchase the parts for play equipment in Astrop play area with a view to arranging installation separately as soon as possible.

- Recommendation: that Middleton Cheney Parish Council resolves to approve the recommendations of the Finance Working Party.
- **The Council resolved to approve the Finance Working Party recommendations.**

21/920 Chairman's Report

- Signatories - Barclays Bank - Update
 - o Cllr. Mark Allen has now been added to the signatories for the Parish Council bank account.
- Update on community concerns
 - o No concerns have been reported to the Chairman.

21/921 Monthly Reports from all Cllrs

- **No Councillors had any matters to report.**

21/922 Next meeting:

6th September 2021- Parish Council Meeting - 7.15 p.m.

21/923 Resolution to exclude the public

- Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to resolve that the Press and Public be excluded from the meeting for the agenda item below.
- **The Council resolved to exclude the press and public from the remainder of the meeting.**

21/924 Item relating to HR

Signed:

Chairman
Middleton Cheney Parish Council

Dated: